



STATE OF LOUISIANA

*Voting Rights
for
Individuals with Disabilities
and
Residents of Nursing Homes*



Jay Dardenne
Secretary of State

www.GeauxVote.com
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STATE OF LOUISIANA Voting Rights for Individuals with Disabilities and Residents of Nursing Homes

Introduction



Forty million Americans with disabilities are eligible to vote. People with disabilities can make a big difference in local, state, and federal elections. According to the National Organization on Disability, only 52 percent of voting-aged citizens with disabilities voted in 2004. In general, approximately 64 percent of all voting age Americans voted in 2004 based upon statistics provided by the U.S. Bureau of Census. This is a significant gap. Individuals with disabilities and residents of nursing homes can help to bridge this gap by learning about their voting rights and by voting every time there is an election.

Eligibility to Vote

To be eligible to vote in Louisiana, you must be:

- a U. S. citizen;
- at least 18 years old on or before Election Day; and
- a resident of Louisiana.

You are NOT eligible to vote if you are:

- currently in prison or under an order of imprisonment for conviction of a felony;
- under a judgment of full interdiction (guardianship); or
- under a judgment of limited interdiction in which your right to vote has been specifically removed.

Election poll workers cannot deny you your right to vote based on disability, age, sex, race, or sexual orientation.

Patients in state-run institutions ARE eligible to vote. If you live in a nursing home, group home, developmental center, hospital, etc. and would like to vote, contact your social worker or activity director. Staff

at these facilities should help you with registering to vote and voting, either absentee or in person (see page 3 for more information on special programs for registration). If you have problems, contact the Secretary of State's Office at 1-800-883-2805 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday.

How to Register to Vote

There are four ways to register to vote:

1. In person

You can register to vote at your parish registrar of voters' office (see Appendix A for a list of registrars of voters' offices by parish). **Bring a picture ID or birth certificate for identification purposes and proof of residence.**

2. By mail

- a. Get a copy of the mail voter registration form from the registrar of voters' office, other voter registration agencies, or on-line at www.sos.louisiana.gov/tabid/457/Default.aspx . An organized group conducting a voter registration drive may also offer you a form. In addition, forms may be obtained from various distribution sites, such as banks and parish libraries.
- b. Complete the form in blue or black ink.
- c. Mail the completed form to your parish registrar of voters' office (see mailing address shown in Appendix A). If you give your completed form to a group conducting a voter registration drive, you are depending on them to get the form to the correct registrar of voters' office in a timely manner and in time for you to vote in the next election. **You are not registered to vote until the form is received and processed by the registrar of voters' office in your parish.**

3. At Voter Registration Agencies

- a. You can get a voter registration form from public assistance offices, armed forces recruitment offices, state-designated agencies (such as libraries and schools), some federal agencies, and agencies that provide state-funded services to individuals with disabilities. Contact your parish registrar of voters' office for specific locations near you (see Appendix A).
- b. These agencies will give you the voter registration form, help you fill it out, accept completed forms, and mail them to the

appropriate registrar of voters' office. **You are not registered to vote until the form is received and processed by the registrar of voters' office in your parish.**

4. At the Office of Motor Vehicles (OMV)

You should be offered the opportunity to register to vote when you go to the OMV to obtain, renew, or change your driver's license or state identification card. Fill out the form and return it to the OMV who will be responsible for mailing the completed form to your parish registrar of voters' office. **You are not registered until the registrar of voters' office in your parish processes the form.**

You must register to vote no later than 30 days prior to an election.



No matter which method you choose, you will receive a voter registration card by mail that is your verification that your voter registration is complete. You should contact your registrar of voters' office if you do not receive a voter registration card within 30 days of registering.

You can also use the voter registration card to change your address by completing the back of the card, signing the back of the card, and mailing it to your registrar of voters' office. It is important to update your address with the registrar of voters' office to ensure you are registered to vote at the right precinct and still be eligible to vote.

Special Handicap Program

The Special Handicap Program allows a person to vote absentee by mail or vote early in person at a nursing home.

❖ Eligibility

Any voter who has a physical disability to the extent that he or she is unable to vote early in person at a site designated by the parish registrar of voters' office or unable to vote in person at the polls on Election Day is eligible to participate in the Special Handicap Program.

❖ Signing Up for the Program

To get into the program, you should send a written request to your parish registrar of voters' office. If you are unable to make a written request, a voter may make a request by telephone. To vote under the special program in an upcoming election, a request must be made at least 30 days before the election.

The parish registrar of voters' office will send three forms to the voter: a request to be in the program; a witness form; and a physician's certificate form. The voter's doctor must complete the physician's certificate and have at least two persons residing in the voter's precinct sign as witnesses on the form. The three completed forms should be returned to the parish registrar of voters' office 30 days prior to an election.

The parish registrar of voters' office will review the returned forms and present the information to the parish board of election supervisors. The board will either approve or disapprove the voter's participation in the program. The voter will receive a card upon approval to participate in the Special Handicap Program.

❖ **Voting Under the Special Handicap Program**

AT HOME

- Once approved for the program, a voter residing at home must send in a request for an absentee ballot before an election. The parish registrar of voters' office will mail the ballot to the voter's home.

IN A NURSING HOME

- Once approved for the program, a voter residing in a nursing home must send in a request to vote early in person or to vote an absentee ballot by mail before an election. The parish registrar of voters' office will bring the ballot or voting system to the nursing home.
- Ask your family or a close friend for assistance, if needed.



Call your parish registrar of voters to find out about deadlines. Ask when the parish registrar of voters' office must receive a written request for an absentee by mail ballot or early voting in person (see Appendix A).

Polling Place Accessibility

All polling places must be accessible to individuals with disabilities. The definition of a polling place is the location in the facility where the voting system(s) is located.

Everyone should be able to get into his or her polling place. The doors should be wide enough for a wheelchair to go through. There should be ramps or elevators if there are steps. There must be reserved accessible parking and all walkways must be accessible and free of obstacles.

All electronic voting systems in Louisiana are capable of being accessible to individuals with disabilities, including audio ballots for individuals with visual impairments, illiterate, unable to read the written word, or physically unable to reach the ballot on the voting system. If you need assistance using the audio voting keypad to cast your vote, please ask for help.

If your polling place is not accessible, COMPLAIN. Call the Secretary of State's Office (1-800-883-2805) and let them know about the difficulties you faced when you voted. You may also call one of the disability advocacy groups listed on page 12 for assistance.

❖ What happens when I go into a polling place to vote?

1. Once you get inside the polling place, the election poll worker will ask you for your name and address.
2. The election poll worker will ask you to show your Louisiana driver's license, Louisiana special identification card, or other recognized picture identification. If you do not have picture identification, you can provide the election poll worker with identification information shown on the precinct register. You will then be required to sign a voter identification affidavit in order to be eligible to vote.



3. You will be required to sign or make your mark next to your name in the precinct register.

4. If you are visually impaired and read Braille, you may ask an election poll worker for a copy of the Braille booklet containing information on voting for federal elections only. **This book must be returned to the election poll worker.**
5. According to Louisiana law, a voter who is “visibly handicapped” shall be allowed to go to the front of the line to cast a ballot; therefore, it is your right to advance to the front of the line and inform election poll workers of your disability. Otherwise, you will have to wait in line until it is your turn to vote.

❖ What happens at the voting system?

- When it's your turn to vote, you will go to the voting system.
- To vote, you will be required to touch the ballot or the touchscreen, depending on whether you are voting on Election Day or during early voting in person.
- You must vote for at least one candidate you want to elect to office or for any issue that may be on the ballot for the voting system to activate.
- Review your choices to make sure that you voted for every candidate and for every issue for which you intended to vote.
- **State law allows 20 minutes to cast your vote, so be sure to review the sample ballots posted at the precinct, in the newspaper, or go to our website:**
www.sos.louisiana.gov/tabid/174/Default.aspx . Once you get to the website, click on your parish.
- You will then cast your vote on the voting unit by pressing the “cast your vote” button or pressing the select button on the audio voting keypad. Your vote will be added to the other votes.

❖ What happens if I need help?

Election poll workers can offer three types of assistance to voters:

- Anyone can ask an election poll worker at the polling place to show him how to operate the voting system. They are obligated to assist voters who ask for help. If you are still confused after they show you, ask them to show you again.

- Ask the election poll worker to lower the voting system for you, if you use a wheelchair.
- Ask the election poll worker to give you the audio voting keypad if you need it to vote.

It is important that you understand how to use the voting system before you vote.

If you have certain kinds of disabilities, you can ask one of the election poll workers or someone of your choice to help you vote provided:

- 1) If you are currently marked with an assistance code in the precinct register;
- 2) If you bring a doctor's note with you when you go to vote stating that you need assistance (You can give the election poll worker your doctor's note and they will send it to the registrar of voters' office so that you will be marked with an assistance code in the future.); or
- 3) If you show your mobility impaired picture identification card or a special identification card that shows you are permanently disabled.

If you chose someone to assist you in voting, you may not select someone who is a candidate for that election, your employer or employer's agent, a union agent, or a commissioner-in-charge at the poll on Election Day.

Please note that a pre-teen child is allowed to go to the voting system with you.

The audio voting keypad is shown below. Advise the election poll worker who will setup the voting system for you. This keypad can be of assistance to anyone who is visibly impaired, blind, illiterate, physically disabled to reach the voting system, and those individuals with difficulty reading the written word.



What happens if they say I can't vote?

If an election poll worker states that you cannot vote, ask why. Ask the election poll worker to call the parish registrar of voters' office to find out why you can't vote. If you are being denied the right to vote based on your disability, contact the Secretary of State's Office at 1-800-883-2805 or call one of the disability advocacy groups listed on page 12, if necessary.

If you are voting for President or a United States Senator or Congressman, you should ask for a *provisional ballot* if you are told that you can't vote because:

- your name doesn't appear on the precinct register;
- you have the flag "1ST TIME FEDERAL ELECTION" by your name if you registered by mail and you don't provide proper identification documentation; or
- a majority of the election poll workers challenge your right to vote and the challenge is upheld.

You should not leave the polling place without voting if it is a federal election because the election poll workers must let you vote by provisional ballot. Provisional ballots are used only for

elections for federal office and are used if there is a question about your right to vote in a federal election.

You must turn in the provisional ballot at the polling place. Your parish board of election supervisors will determine whether or not your vote will be counted. If you cast a provisional ballot in a recent federal election and want to know if your vote was counted, you should contact the Secretary of State's Office at 1-800-883-2805 no sooner than seven days after the election. You must have your provisional ballot number available when calling to see if your ballot was counted.

❖ What happens if I make a mistake on my ballot?

This depends on the type of ballot.

- If you make a mistake on a paper provisional ballot, you must return it to one of the election workers and get a new provisional ballot.
- If you are using a voting system and you realize you have made a mistake, you can make as many changes as you like before you actually press the "vote" button. **You cannot change your ballot after you have cast your vote.**



❖ Absentee Voting by Mail and Early Voting in Person

Individuals who are unable to vote at the polling place on Election Day can vote absentee by mail or vote early in person. Early voting in person takes place seven to 14 days before an election. If you vote absentee by mail or during early voting in person, you may not vote at the polls on Election Day. You may vote early in person or vote absentee by mail, if you meet certain requirements.

- To vote early in person, go to your parish registrar of voter's office seven to 14 days before an election. The staff will allow you to vote on an electronic voting system. You will not be allowed to vote in person on Election Day or vote absentee by mail.

To vote absentee by mail, call your parish registrar of voters' office for information (see Appendix A). If you are over 65 or possess a mobility impaired card, you can now vote absentee by mail.

- The registrar of voters' office will mail you a form to request an absentee ballot by mail. This form and its instructions are also available on the Secretary of State's website: www.sos.louisiana.gov/tabid/169/Default.aspx.
- Complete the form and mail or fax it to your parish registrar of voters' office.
- You will receive an absentee ballot, if eligible to vote absentee by mail.
- Vote using the absentee ballot and return it to your parish registrar of voters' office. The absentee ballot may be mailed through the U.S. Post Office. If you feel like you may not have sufficient time to return your ballot by mail and you sign a secrecy waiver, you can fax your ballot to your parish registrar of voters' office.
- The parish registrar of voters' office must receive the ballot before Election Day to be counted.

❖ **Barriers You May Encounter When Voting**

- You are at the voting system and do not know what to do.
 - Ask an election poll worker for help.
- The route to the polling place is not accessible.
 - Check for an alternate route.
 - If you get prior authorization from your registrar, you may cast your vote at another accessible polling place that is near and has the same ballot.
 - Call your parish governing authority and complain.
 - Call the Secretary of State's Office (1-800-883-2805) to complain.
- The attitude of the election poll worker is negative and you feel uncomfortable.
 - Ask to speak to another election poll worker.
 - Be sure to vote while you are at the polling place.
 - Contact the clerk of court's office for your parish and voice your complaint (see Appendix B for a listing of clerks of court). The clerk of court will forward your complaint to the

parish board of election supervisors who will review your complaint.

- Call the Secretary of State's Office (1-800-883-2805) to complain.
- Your guardian is reluctant to let you vote.
 - If you have not been fully interdicted or partially interdicted in which your right to vote has been removed, you can vote.
 - Tell your guardian why voting is important and that you want to be a part of the political process.
 - Ask another friend or family member for help.
 - Contact your parish clerk of court's office (see Appendix B).
 - Call the Secretary of State's Office (1-800-883-2805).
- Someone states that they will give you a ride to the polling place if you vote the way they want you to vote.
 - Your vote is your own. It is private. You do not have to vote the way anyone else says or tell anyone how you voted.
 - If you need a ride to the polling place, you can call your friends, your family, your church, or other community group. Many of these organizations can help you with transportation to your polling place.
- Once at the polling place, you are free to vote for the candidates or issues you've chosen, no matter what anyone else says.

Important Things to Remember



People with disabilities have the right to vote. Voting is your decision. You have the right to vote unless a court has ruled that you can't.

- No one can tell you how to vote.
- Your vote is private - you don't have to tell anyone how you voted.
- The polling place must be accessible to you.
- You can ask for help.

Election Dates

For upcoming election dates, see the Secretary of State's website: www.sos.louisiana.gov/tabid/152/Default.aspx or call 1-800-883-2805.

Elections Compliance Unit

The Secretary of State's Office has an Elections Compliance Unit (ECU) that is responsible for investigating complaints of election irregularities, including voter fraud and abuse, vote buying and threats to disrupt or inhibit the election process.

The Election Compliance Unit's toll-free hotline number is 1-800-722-5305.

The Governor's Stamp Out Fraud hotline number is 1-866-372-8305.

Complaints

Voters can make complaints on Election Day by calling the Secretary of State's Office (1-800-883-2805). This number will be available at the polling place or on the Secretary of State's website: www.GeauxVote.com.

Send complaints to the Secretary of State's office: P.O. Box 94125, Baton Rouge, LA 70804-9125. For federal elections, the complaint must be written, sworn under oath, notarized, and must be filed within 90 days after final certification of the federal election. If you are having problems with this process, call the Secretary of State's Office (1-800-883-2805).

If your complaint or question was not adequately addressed by the Secretary of State's Office, your parish clerk of court's office, or your parish registrar of voters' office, contact one of the following disability advocacy groups:

**The Advocacy Center
1010 Common St., Ste. 2600
New Orleans LA 70112
1-800-960-7705
Ask for Intake**

**Governor's Office of Disability Affairs
150 N. 3rd St., Ste. 129
Baton Rouge, LA 70801
P.O. Box 94004
Baton Rouge, LA 70804-9004
1-225-219-7550
FAX 1-225-219-7551**

Appendix A

State of Louisiana

Registrars of Voters

Information in () is for Physical Location only

Acadia Parish Registrar

500 N. Parkerson Ave., Rm. 115
Crowley, LA 70526-4363
(337) 788-8841
FAX (337) 788-3571

Allen Parish Registrar

(105 N. Fifth St.)
P.O. Box 150
Oberlin, LA 70655-0150
(337) 639-4966
FAX (337) 639-4691

Ascension Parish Registrar

828 S. Irma Blvd., Rm. 205
Gonzales, LA 70737-3631
(225) 621-5780
FAX (225) 621-5783

Branch Office (Donaldsonville)

(300 Houmas St., Ste. B)
(225) 473-7906
FAX (225) 473-7574

Assumption Parish Registrar

(4809 Hwy. 1)
P.O. Box 578
Napoleonville, LA 70390-0578
(985) 369-7347
FAX (985) 369-2976

Avoyelles Parish Registrar

312 N. Main St., Ste. E
Marksville, LA 71351-2409
(318) 253-7129
FAX (318) 253-0359

Beauregard Parish Registrar

(122 S. Stewart St.)
P.O. Box 952
DeRidder, LA 70634-0952
(337) 463-7955
FAX (337) 463-7958

Bienville Parish Registrar

(100 Courthouse Dr., Rm. 102)
P.O. Box 697
Arcadia, LA 71001-0697
(318) 263-7407
FAX (318) 263-4101

Bossier Parish Registrar

(204 Burt Blvd., Rm. 103)
P.O. Box 635
Benton, LA 71006-0635
(318) 965-2301
FAX (318) 965-3760

Caddo Parish Registrar

(525 Marshall St., Ste. 103, 71101)
P.O. Box 1253
Shreveport, LA 71163-1253
(318) 226-6891
FAX (318) 226-6969

Calcasieu Parish Registrar

1000 Ryan St., Rm. 7
Lake Charles, LA 70601-5250
(337) 437-3572
FAX (337) 437-3389

Caldwell Parish Registrar

(201 Main St., Ste. 5)
P.O. Box 1107
Columbia, LA 71418-1107
(318) 649-7364
FAX (318) 649-7320

Cameron Parish Registrar

(122-F Recreation Center Ln.,)
P.O. Box 1
Cameron, LA 70631-0001
(337) 775-5493
FAX (337) 775-8014

Catahoula Parish Registrar

(301 Bushley St., Rm.103)
P.O. Box 215
Harrisonburg, LA 71340-0215
(318) 744-5745
FAX (318) 744-2010

Claiborne Parish Registrar

507 W. Main St., Ste.1
Homer, LA 71040-3914
(318) 927-3332
FAX (318) 927-3345

Concordia Parish Registrar

4001 Carter St., Rm. 4
Vidalia, LA 71373-3021
(318) 336-7770
FAX (318) 336-9906

DeSoto Parish Registrar

105 Franklin St.
Mansfield, LA 71052-2046
(318) 872-1149
FAX (318) 872-1153

East Baton Rouge Parish Registrar

222 St. Louis St., Rm. 201
Baton Rouge, LA 70802-5860
(225) 389-3940
FAX (225) 389-5340

Branch Office (Baker)

(Motor Vehicle Building
2250 Main Street, Baker)
(225) 389-5206

FAX (225) 775-1043

Branch Office (BR Southeast Office)

(10500 Coursey Blvd., Rm. 203)
(225) 389-7682
FAX (225) 296-0613

East Carroll Parish Registrar

(400 First St., Rm. 7)
P. O. Box 708
Lake Providence, LA 71254-0708
(318) 559-2015
FAX (318) 559-5110

East Feliciana Parish Registrar

(11048 Bank St.)
P.O. Box 488
Clinton, LA 70722-0488
(225) 683-3105
FAX (225) 683-9464

Evangeline Parish Registrar

200 Court St., Ste. 102
Ville Platte, LA 70586-4463
(337) 363-5538
FAX (337) 363-5530

Branch Office (Mamou)

(Mamou Library
317 2nd St., Ste. A)
(337) 468-5750
FAX (337) 468-5750

**Evangeline Parish Registrar
(Continued)**

Branch Office (Basile)

(Basile City Hall
3211 Railroad Ave.)
(337) 432-6692
FAX (337) 432-5448

Franklin Parish Registrar

6560 Main St.
Winnsboro, LA 71295-2750
(318) 435-4489
FAX (318) 435-4416

Grant Parish Registrar

200 Main St.
Colfax, LA 71417-1828
(318) 627-9938
FAX (318) 627-9940

Iberia Parish Registrar

300 Iberia St., Ste. 110
New Iberia, LA 70560-4543
(337) 369-4407
FAX (337) 369-4409

Iberville Parish Registrar

(58050 Meriam St.)
P. O. Box 554
Plaquemine, LA 70765-0554
(225) 687-5201
FAX (225) 687-5235

Jackson Parish Registrar

500 E. Court St., Rm. 102
Jonesboro, LA 71251-3400
(318) 259-2486
FAX (318) 259-5671

Jefferson Parish Registrar

(1221 Elmwood Park Blvd., Ste.
502, Harahan, LA 70123)
P.O. Box 10494
Jefferson, LA 70181-0494
(504) 736-6191
FAX (504) 736-6197

Branch Office (Marrero)

(5001 Westbank Expressway Ste.
C-2, 70072)
P.O. Box 2248
Marrero, LA 70073
(504) 349-5690
FAX (504) 349-5695

Jefferson Davis Parish Registrar

300 State St., Rm. 107
Jennings, LA 70546-5361
(337) 824-0834/(337) 824-0836
(FAX (337) 824-9187

Lafayette Parish Registrar

1010 Lafayette St., Ste. 313
Lafayette, LA 70501-6885
(337) 291-7140
FAX (337) 291-7143

Lafourche Parish Registrar

307 W. Fourth St., Rm. 101
Thibodaux, LA 70301-3105
(985) 447-3256
FAX (985) 447-3277

Branch Office (Cutoff)

(101 W. 112th St.)
(985) 632-5520
FAX (985) 632-5520

LaSalle Parish Registrar
(1050 Courthouse St., Rm. 15)
P.O. Box 2439
Jena, LA 71342-2439
(318) 992-2254
FAX (318) 992-7309

Lincoln Parish Registrar
100 W. Texas Ave., # 10
Ruston, LA 71270-4463
(318) 251-5110
FAX (318) 251-5126

Livingston Parish Registrar
(29840 S. Magnolia St.)
P.O. Box 968
Livingston, LA 70754-0968
(225) 686-3054
FAX (225) 686-3055

Madison Parish Registrar
100 N. Cedar St.
Tallulah, LA 71282-3892
(318) 574-2193
FAX (318) 574-2193

Morehouse Parish Registrar
129 N. Franklin St.
Bastrop, LA 71220-3815
(318) 281-1434
FAX (318) 281-0929

Natchitoches Parish Registrar
(Courthouse, 200 Church St., Rm.
103, 71457)
P.O. Box 677
Natchitoches, LA 71458-0677
(318) 357-2211
FAX (318) 357-2212

Orleans Parish Registrar
1300 Perdido St., Rm. 1W23,
New Orleans, LA 70112-2127
(504) 658-8300
FAX (504) 658-8315
Branch Office (Algiers)
(225 Morgan St.
New Orleans, LA)
(504) 368-4516

Ouachita Parish Registrar
122 St. John St., Rm. 114
Monroe, LA 71201
(318) 327-1436
FAX (318) 327-1337

Plaquemines Parish Registrar
(Parish Gov. Bldg., 28028 Hwy. 23)
P. O. Box 989
Port Sulphur, LA 70083-0989
(985) 564-6957
FAX (985) 564-6964

Pointe Coupee Parish Registrar
211 E. Main St., # 103
New Roads, LA 70760-3661
(225) 638-5537
FAX (225) 638-5545

Rapides Parish Registrar
701 Murray St.
Alexandria, LA 71301-8099
(318) 473-6770
FAX (318) 473-6601

Red River Parish Registrar
(615 E. Carroll St., Rm. 104)
P.O. Box 432
Coushatta, LA 71019-0432
(318) 932-5027
FAX (318) 932-5027

Richland Parish Registrar

(708 Julia St., Ste. B)
P.O. Box 368
Rayville, LA 71269-0368
(318) 728-3582
FAX (318) 728-7028

Sabine Parish Registrar

400 Capitol St., Rm. 107
Many, LA 71449-3099
(318) 256-3697
FAX (318) 256-3697

St. Bernard Parish Registrar

8201 W. Judge Perez Dr., Rm. 104
Chalmette, LA 70043-1696
(504) 278-4231
FAX (504) 277-0470

St. Charles Parish Registrar

(15045 River Rd.)
P.O. Box 315
Hahnville, LA 70057-0315
(985) 783-2731
FAX (985) 783-5121

Branch Office (New Sarpy)

(14564 River Rd.)
(985) 783-2731
FAX (985) 783-5121

St. Helena Parish Registrar

(369 Main St., Rm. 104)
P.O. Box 543
Greensburg, LA 70441-0543
(225) 222-4440
FAX (225) 222-3040

St. James Parish Registrar

(5800 La. Hwy. 44)
P.O. Box 179
Convent, LA 70723-0179
(225) 562-2330
FAX (225) 562-2331

Branch Office (Vacherie)

(2631 La. 20 W.)
(225) 562-2403

St. John the Baptist Parish Registrar

1801 W. Airline Hwy., Rm. 112
LaPlace, LA 70068-3344
(985) 652-9797
FAX (985) 652-9797

Branch Office (Edgard)

(2393 Hwy. 18)
(985) 497-3425

St. Landry Parish Registrar

(118 S. Court St., Ste. 114)
P.O. Box 818
Opelousas, LA 70571-0818
(337) 948-0572
FAX (337) 948-0575

St. Martin Parish Registrar

415 S. Main St.
St. Martinville, LA 70582-4549
(337) 394-2204
FAX (337) 394-2204

St. Mary Parish Registrar

500 Main St., Rm. 301
Franklin, LA 70538-6144
(337) 828-4100 Ext. 360
FAX (337) 829-9901

St. Mary Parish Registrar
(Continued)
Branch Office (Morgan City)
(301 Third St.)
(985) 384-8638
FAX (985) 384-8660

St. Tammany Parish Registrar
701 North Columbia St.
Covington, LA 70433
(985) 809-5500
FAX (985) 809-5508
Branch Office (Slidell)
(61134 Hwy. 1090)
(985) 646-4125

Tangipahoa Parish Registrar
(110 N. Bay St., Ste. 101)
P.O. Box 895
Amite, LA 70422-0895
(985) 748-3215
FAX (985) 748-3839
Branch Office (Hammond)
(15475 Club Deluxe Rd.)
(985) 345-3717
FAX (985) 902-7544

Tensas Parish Registrar
(203 Hancock St.)
P.O. Box 183
St. Joseph, LA 71366-0183
(318) 766-3931
FAX (318) 766-3933

Terrebonne Parish Registrar
(7856 Main St., Ste. 110,
Courthouse Annex, 70360)
P. O. Box 9189
Houma, LA 70361-9189
(985) 873-6533
FAX (985) 873-6834

Union Parish Registrar
(303 E. Water St., Annex Rm. 107)
P.O. Box 235
Farmerville, LA 71241-0235
(318) 368-8660
FAX (318) 368-8660

Vermilion Parish Registrar
100 N. State St., Ste. 120
Abbeville, LA 70510
(337) 898-4324
FAX (337) 898-4326

Vernon Parish Registrar
(301 E. Courthouse St.)
P.O. Box 626
Leesville, LA 71496-0626
(337) 239-3690
FAX (337) 238-0634

Washington Parish Registrar
900 Washington St., # 105
Franklinton, LA 70438-1719
(985) 839-7850
FAX (985) 839-7851

Webster Parish Registrar
(410 Main St., Rm. 103)
P.O. Box 674
Minden, LA 71058-0674
(318) 377-9272
FAX (318) 377-9917

West Baton Rouge Parish Registrar
(880 N. Alexander Ave.)
P.O. Box 31
Port Allen, LA 70767-0031
(225) 336-2421
FAX (225) 387-3222

West Carroll Parish Registrar

(305 E. Main St.)

P.O. Box 71

Oak Grove, LA 71263-0071

(318) 428-2381

FAX (318) 428-9253

West Feliciana Parish Registrar

(5932 Commerce St.)

P.O. Box 2490

St. Francisville, LA 70775-2490

(225) 635-6161

FAX (225) 635-6161

Winn Parish Registrar

119 W. Main St., Rm. 105

Winnfield, LA 71483-3238

(318) 628-6133

FAX (318) 628-6133

Appendix B

State of Louisiana

Clerks of Court

Information in () is for Physical Location only

Acadia Parish Clerk

(500 N.E. Court Circle)
P.O. Box 922
Crowley, LA 70527-0922
(337) 788-8881
FAX (337) 788-1048

Allen Parish Clerk

(400 W. Sixth Avenue)
P.O. Box 248
Oberlin, LA 70655
(337) 639-4351
FAX (337) 639-2030

Ascension Parish Clerk

815 E. Worthey St.
Gonzales, LA 70737
(225) 621-8400 Ext. 7
FAX (225) 621-8403

Branch Office (Donaldsonville)

(300 Houmas St).
(225) 473-9866
FAX (225) 473-8641

Assumption Parish Clerk

(4809 Hwy. 1)
P.O. Drawer 249
Napoleonville, LA 70390
(985) 369-6653
FAX (985) 369-2032

Avoyelles Parish Clerk

(301 N. Main St.)
P. O. Box 219
Marksville, LA 71351
(318) 253-7523
FAX (318) 253-4614

Beauregard Parish Clerk

(201 W. First St.)
P.O. Box 100
DeRidder, LA 70634
(337) 463-8595
FAX (337) 462-3916

Bienville Parish Clerk

100 Courthouse Dr., Rm. 100
Arcadia, LA 71001-0746
(318) 263-2123
FAX (318) 263-7426

Bossier Parish Clerk

(204 Burt Blvd.)
P.O. Box 430
Benton, LA 71006
(318) 965-2336
FAX (318) 965-2713

Caddo Parish Clerk

501 Texas St., Rm. 103
Shreveport, LA 71101-5408
(318) 226-6788
FAX (318) 629-1105

Calcasieu Parish Clerk
(1000 Ryan St., 70601)
P. O. Box 1030
Lake Charles, LA 70602
(337) 437-3558 Ext. 123
FAX (337) 437-3350

Caldwell Parish Clerk
(201 Main St., Ste. 1)
P.O. Box 1327
Columbia, LA 71418
(318) 649-2272
FAX (318) 649-2037

Cameron Parish Clerk
(119 Smith Circle)
P.O. Box 549
Cameron, LA 70631
(337) 775-5316
FAX (337) 775-7172

Catahoula Parish Clerk
(301 Bushley St., Rm. 101)
P.O. Box 654
Harrisonburg, LA 71340
(318) 744-5497
FAX (318) 744-5488

Claiborne Parish Clerk
(512 E. Main St.)
P.O. Box 330
Homer, LA 71040
(318) 927-9601
FAX (318) 927-2345

Concordia Parish Clerk
(4001 Carter St., Rm. 5)
P. O. Box 790
Vidalia, LA 71373
(318) 336-4204
FAX (318) 336-8777

DeSoto Parish Clerk
(101 Texas St.)
P.O. Box 1206
Mansfield, LA 71052
(318) 872-3110
FAX (318) 872-4202

East Baton Rouge Parish Clerk
(222 St. Louis St.)
P. O. Box 1991
Baton Rouge, LA 70821
(225) 389-3982
FAX (225) 389-3392
**Branch Office (Coursey/
Elections)**
(10500 Coursey Blvd., Ste. 200)
(225) 295-4765
FAX (225) 295-4750

East Carroll Parish Clerk
400 First St., Ste. 3
Lake Providence, LA 71254
(318) 559-2399
FAX (318) 559-0037

East Feliciana Parish Clerk
(12305 St. Helena St.)
P.O. Box 599
Clinton, LA 70722
(225) 683-5145
FAX (225) 683-3556

Evangeline Parish Clerk
(200 Court St., Ste. 104)
P. O. Drawer 347
Ville Platte, LA 70586
(337) 363-5671
FAX (337) 363-5780

Franklin Parish Clerk

(6550 Main St.)
P. O. Box 1564
Winnsboro, LA 71295
(318) 435-5133
FAX (318) 435-6792

Grant Parish Clerk

(200 Main St.)
P. O. Box 263
Colfax, LA 71417
(318) 627-3246
FAX (318) 627-3201

Iberia Parish Clerk

(300 Iberia St., 70560)
P. O. Drawer 12010
New Iberia, LA 70562-2010
(337) 365-7282
FAX (337) 369-2928

Iberville Parish Clerk

(58050 Meriam St.)
P. O. Box 423
Plaquemine, LA 70765
(225) 687-5160
FAX (225) 687-5260

Jackson Parish Clerk

(500 E. Court St., Rm. 103)
P. O. Drawer 730
Jonesboro, LA 71251
(318) 259-2424
FAX (318) 395-0386

Jefferson Parish Clerk

(General Government Bldg., 200
Derbigny St., Ste. 5600)
P.O. Box 10
Gretna, LA 70054-0010
(504) 736-6394
FAX (504) 736-8738

Jefferson Davis Parish Clerk

(300 State St.)
P. O. Box 799
Jennings, LA 70546
(337) 824-1160
FAX (337) 824-1354

Lafayette Parish Clerk

(800 S. Buchanan St., 70501)
P. O. Box 2009
Lafayette, LA 70502
(337) 291-6368
FAX (337) 291-6392

Lafourche Parish Clerk

(303 W. Third St., 70301)
P. O. Box 818
Thibodaux, LA 70302-0818
(985) 447-4841
FAX (985) 447-5800

LaSalle Parish Clerk

(1050 Courthouse St.)
P.O. Box 1316
Jena, LA 71342
(318) 992-2158 Ext. 21
FAX (318) 992-2157

Lincoln Parish Clerk

(100 W. Texas Ave.)
P. O. Box 924
Ruston, LA 71273
(318) 251-5130
FAX (318) 255-6004

Livingston Parish Clerk

(20180 Iowa St.)
P.O. Box 1150
Livingston, LA 70754
(225) 686-2216 Ext. 5009
FAX (225) 686-1867

Madison Parish Clerk
(100 N. Cedar St., 71282)
P. O. Box 1710
Tallulah, LA 71284
(318) 574-0655
FAX (318) 574-3961

Morehouse Parish Clerk
(100 E. Madison St., 71220)
P. O. 1543
Bastrop, LA 71221-1543
(318) 281-3343
FAX (318) 281-3775

Natchitoches Parish Clerk
(200 Church St., 71457)
P.O. Box 476
Natchitoches, LA 71458-0476
(318) 352-8152
FAX (318) 352-9321

Orleans Criminal Parish Clerk
2700 Tulane Ave., Rm. 114
New Orleans, LA 70119
(504) 658-9000
FAX (504) 658-9183

Ouachita Parish Clerk
(300 St. John St., Rm. 104, 71201)
P. O. Box 1862
Monroe, LA 71210-1862
(318) 327-1444
FAX (318) 327-1462

Plaquemines Parish Clerk
(301 Main St.)
P.O. Box 40
Belle Chasse, LA 70037
(504) 297-5180
FAX (504) 297-5151

Pointe Coupee Parish Clerk
(201 E. Main St.)
P. O. Drawer 38
New Roads, LA 70760
(225) 638-9596
FAX (225) 638-9590

Rapides Parish Clerk
(701 Murray St.)
P. O. Box 952
Alexandria, LA 71309-0952
(318) 473-8153
FAX (318) 473-4667

Red River Parish Clerk
(615 E. Carroll St.)
P.O. Box 485
Coushatta, LA 71019-0485
(318) 932-6741
FAX (318) 932-3126

Richland Parish Clerk
(708 Julia Street, Ste. 103)
P. O. Box 119
Rayville, LA 71269
(318) 728-4171
FAX (318) 728-7020

Sabine Parish Clerk
(400 S. Capital St., Rm. 102)
P. O. Box 419
Many, LA 71449
(318) 256-6223
FAX (318) 256-9037

St. Bernard Parish Clerk
(1100 W. St. Bernard Hwy., 70043)
P. O. Box 1746
Chalmette, LA 70044
(504) 271-3434
FAX (504) 278-4380 (Call 1st)

St. Charles Parish Clerk

(15045 River Rd.)

P.O. Box 424

Hahnville, LA 70057

(985) 783-6632

FAX (985) 783-2005

St. Helena Parish Clerk

(369 Sitman St.)

P.O. Box 308

Greensburg, LA 70441

(225) 222-4521

FAX (225) 222-3443

St. James Parish Clerk

(5800 La. Hwy. 44)

P.O. Box 63

Convent, LA 70723

(225) 562-2270

FAX (225) 562-2383

St. John the Baptist Parish Clerk

(2393 Hwy. 18)

P. O. Box 280

Edgard, LA 70049

(985) 497-3331

FAX (985) 497-6941

St. Landry Parish Clerk

(118 S. Court St.)

P.O. Box 750

Opelousas, LA 70571

(337) 942-5606 Ext. 103

FAX (337) 948-9158

St. Martin Parish Clerk

(415 S. Main St.)

P.O. Box 308

St. Martinville, LA 70582

(337) 394-2210 Ext. 5

FAX (337) 394-7772

St. Mary Parish Clerk

(Courthouse Bldg, 500 Main St., 2nd Floor)

P. O. Box 1231

Franklin, LA 70538-1231

(337) 828-4100 Ext. 200

FAX (337) 828-2509

St. Tammany Parish Clerk

(701 N. Columbia Street, 70433)

P. O. Box 1090

Covington, LA 70434

(985) 809-8723

FAX (985) 809-8725

Tangipahoa Parish Clerk

(110 N. Bay St., Ste. 100)

P. O. Box 667

Amite, LA 70422

(985) 748-4146

FAX (985) 748-6503

Tensas Parish Clerk

(201 Hancock St.)

P.O. Box 78

St. Joseph, LA 71366

(318) 766-3921

FAX (318) 766-3926

Terrebonne Parish Clerk

(7856 Main St., 70360)

P. O. Box 1569

Houma, LA 70361-1569

(985) 868-7113

FAX (985) 868-8166

Union Parish Clerk

(Courthouse)
100 E. Bayou St., Ste. 105
Farmerville, LA 71241
(318) 368-3055
FAX (318) 368-3861

Vermilion Parish Clerk

100 N. State St., Ste. 101
Abbeville, LA 70510
(337) 898-1992 Ext. 243
FAX (337) 898-9803

Vernon Parish Clerk

(215 S. Fourth St.)
P.O. Box 40
Leesville, LA 71496
(337) 238-1384
FAX (337) 238-9902

Washington Parish Clerk

(Washington St. @ Main St.)
P. O. Box 607
Franklinton, LA 70438
(985) 839-4663
FAX (985) 839-3116

Webster Parish Clerk

(410 Main St.)
P.O. Box 370
Minden, LA 71058-0370
(318) 371-0366
FAX (318) 371-0226

West Baton Rouge Parish Clerk

(850 Eight St.)
P.O. Box 107
Port Allen, LA 70767
(225) 383-0378
FAX (225) 383-3694

West Carroll Parish Clerk

(305 E. Main St.)

P.O. Box 1078
Oak Grove, LA 71263
(318) 428-3281
FAX (318) 428-9896

West Feliciana Parish Clerk

(4785 Prosperity St.)
P. O. Box 1843
St. Francisville, LA 70775
(225) 635-3794
FAX (225) 635-3770

Winn Parish Clerk

119 W. Main St., Rm. 103
Winnfield, LA 71483
(318) 628-3515
FAX (318) 628-3527

